附件1

招聘单位信息采集表（表一）

填报机构所在地: 填报机构名称: 填报时间：

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| **招聘单位名称（1）** | **统一社会信用代码（2）** | **单位类型（4）** | **所属行业（5）** | **企业规模(6)** | **单位所在地域（7）** | **电子邮箱（8）** | **联系方式（9）** |
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审核人： 填报人： 联系方式：

招聘岗位信息采集表（表二）

填报机构所在地: 填报机构名称: 填报时间：

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| **招聘单位名称（1）** | **职业工种（2）** | **岗位数（3）** | **招聘人数（4）** | **工作地点（5）** | **薪酬范围（6）** | **学历（7）** | **专业技术任职资格（8）** | **技能职业资格****（9）** | **其它（10）** |
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审核人： 填报人： 联系方式：

登记求职人员信息采集表（表三）

填报机构所在地: 填报机构名称: 填报时间：

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| **姓名（1）** | **身份证号码（2）** | **性别（3）** | **民族（4）** | **学历（5）** | **专业技术任职资格（6）** | **技能职业资格（7）** | **户籍所在地（8）** | **求职岗位（9）** | **求职地域（10）** | **薪酬要求（11）** | **联系方式（12）** | **其它要求（13）** |
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审核人： 填报人： 联系方式：

服务场所求职人员信息采集表（表四）

填报机构所在地: 填报机构名称: 填报时间：

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| **服务场所所在地（1）** | **服务场所名称（2）** | **个人基本信息** |
| **姓名（3）** | **身份证号码（4）** | **性别（5）** | **民族（6）** |
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审核人： 填报人： 联系方式：

招聘会求职人员信息采集表（表五）

填报机构所在地: 填报机构名称: 填报时间：

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| **招聘会所在地（1）** | **招聘会名称（2）** | **个人基本信息** |
| **姓名（3）** | **身份证号码（4）** | **性别（5）** | **民族（6）** |
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审核人： 填报人： 联系方式：